

# **CYGNO PubbComm**

## **AUTHORSHIP and CONFERENCE COMMITTEE**

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### **Committee**

The Authorship and Conference Committee, PubbComm, (PC) is formed by four members. Every two years two new members are elected by the Responsabili Locali (RL) and remain in charge for two years. Each member can stay in the committee for four years maximum. Every two years a new chair is nominated by the committee members. Next election is scheduled for June 2022.

### **Committee Mission**

Control and optimize the paper publication process  
Define speakers for Conferences and control contribution for proceedings.

### **Authorship**

***CYGNO endorses maximal access to authorship, with particular attention to early career collaborators.***

Every six months (April - October), each RL propose an update to the Authors List local members. Author List is then approved by the Responsabile Nazionale (RN) and all RL.

Each Author must have a  $\geq 20\%$  FTE in CYGNO or INITIUM.  
Undergraduate students can sign the papers which contain results from the students' thesis.  
Newcomers PhD students can sign papers after one year since the beginning of PhD course.

### **Paper Submit Procedure**

A revision process is prepared for any article (journal or proceeding) with  $\geq 1$  reviewers appointed by the PC among collaboration members. This first stage should take about one week.

After this first stage the reviewed paper is free to circulate in the whole collaboration for further review. This second stage should take about one more week.

Longer review time should be needed for some special papers.

At the end of the second stage the paper is ready for publication and must be submitted in an Open Access repository and, at the same time, sent to a Journal decided by Corresponding Author(s) in according with RN and the PC.

After journal review, when paper is ready for publication, the Open Access version must be updated.

### **Conference Participation**

***CYGNO endorses transparency and fairness in the choice of speakers.***

Each year (June) the PC will provide a list of conferences, on a shared file, relevant to CYGNO for the next year, and will keep it updated when new conferences should appear.

PC will promptly inform collaboration for most relevant conferences deadline abstract presentation. Each collaboration member can propose an abstract for talk or poster. PC and the RN will review and sent the abstract.

Potential speakers can be proposed or be self-proposed to PC. Speakers are nominated by RN and PC, the shared file will report them.

Talks/posters must be distributed to the collaboration at least three days prior to submission/presentation.

Color choice on plots must follow guidelines for colorblindness that are described in:  
<https://webaim.org/articles/visual/colorblind>

A scoring system (larger weight for more important Conferences/Talks) will be attributed for statistical purpose only.

Preparing conference proceedings is mandatory, rules are defined above

<https://wiki.infn.it/cn/csn2/cygno/home>